

Pennsylvania Child Abuse Instruction Sheet

Dear Student:

To complete the Pennsylvania Child Abuse History Clearance Form you have two options.

Electronic Submission (Best Option)

You can create an account with the State and submit your clearance application online. The results will be provided to you electronically through your State account. To get started please visit:

<https://www.compass.state.pa.us/cwis/public/home>

If you have any questions on creating an account please visit:

Video Instructions: <http://www.americandatabank.com/VideoDirectory/paca.html>

Paper Instructions: <http://www.complio.com/forms/PChildAbuse-ElectronicInstructions.pdf>

Please upload the results into your Complio account as soon as you receive them.

Paper Process

This option requires you to download the form, complete the form and mail the completed form and \$13 money order to:

Childline and Abuse Registry
Department of Human Services
P.O. Box 8170
Harrisburg, PA 17105-8170

Please click <http://www.complio.com/forms/PChildAbuseReleaseForm.pdf> for the form and instructions.

Please contact us if you have any questions or need assistance.

Thank You,

Customer Service
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